



# New Orleans Section, Inc.

Setting the Standard for Automation

## January 2016 The Current Pnewsletter



### Next Section Meeting

**Date** Friday 15 January  
**Place** Southern Yacht Club  
 105 North Roadway New Orleans 70124  
**Time** Social hour 6:00–7:00 p.m.  
 Dining at 7:00 p.m.  
**Price** Single: \$35.00; Couple \$70  
**Click to RSVP** [isanolaneworleans@gmail.com](mailto:isanolaneworleans@gmail.com)  
 Please indicate entrée selection(s) from the menu to the right by Tuesday 12 Jan.  
**Pay in advance** Click [here](#) for single  
 Click [here](#) for couple

A PayPal account is not required. Just click on "Pay with a debit or credit card, or PayPal credit."

These links are "hot."  
Try them out to find out what's going on!

### H&A Banquet Menu at SYC

SYC House Salad  
 Choose { Trout Almondine  
 or  
 Prime Rib  
 Iced Tea  
 Vanilla Ice Cream Sundae  
 Coffee

Please RSVP  
selection(s) by  
Tue. 12 Jan. for  
accurate count

Please indicate your choice in your RSVP email

## Honors and Awards Banquet Southern Yacht Club

ISA New Orleans Section, Inc., will return this year to the Southern Yacht Club for the annual Honors and Awards Banquet. Click [here](#) to check out SYC's web site.

Reserve Friday 15 January in your calendar. Please see above for times, a link to the RSVP email address, and payment options, including PayPal links to pay in advance.

Honors and Awards Committee Chairman, Ram Ramachandran, has organized this event for longer than anyone can remember. He's indicated he will keep trying until he gets it right! His fans will disagree—he's never gotten it wrong. This year's H&A Banquet promises to be as successful as those of past years.

This is the event during which the section announces its Distinguished Service Award to an individual and its Distinguished Corporate Service Award to a company. Both awards recognize extraordinary service to the section and the Society.

Ram and the section have invited Mr. Nicholas P. Sands, CAP, P.E., ISA Fellow, as the Society's representative and as our honored guest and speaker.

Nick is currently a Manufacturing Technology Fellow working for DuPont's Kevlar®, Nomex®, and Tyvek® businesses and the Global Alarm Management Leader for DuPont. In his 25 years with DuPont, he has been a business process control leader, site process control leader, process control consultant,

and plant control engineer in several different businesses. He has worked on or led the development of several corporate standards and best practices in the areas of automation competency, safety instrumented systems, alarm management, and process safety.

Nick is an ISA Fellow, the current ISA Vice President of Standards and Practices, a past VP of Professional Development, and a volunteer in the development of the Certified Automation Professional program. He is co-chair of the ISA18 committee on alarm management, a member of the ISA101 committee on HMI, and secretary of the IEC (International Electrotechnical Commission) committee that published the alarm management standard IEC62682. He has written many articles and papers on alarm management, safety instrumented systems, and professional development.

Nick is a Certified Automation Professional and a licensed engineer in the state of Delaware. His path to instrumentation and control started when he earned his Bachelor of Science Degree in Chemical Engineering from Virginia Tech.

Please join us for this special evening at the Southern Yacht Club. ■



## SECTION OFFICERS 2015–16

### President

Brad Vicknair  
(985) 351-7981

### President-elect

Jose Suarez  
(504) 344-3758

### Vice President

Brandon Carey  
(985) 773-7603

### Secretary

Bill Brock  
(504) 734-6211

### Treasurer

Natarajan Muthaiah  
(504) 391-6513  
(504) 654-9748 (Mobile)

### Delegate

Mike Williamson  
(504) 849-2243  
Steve May (Alt.)  
(504) 456-7446

### Programming Co-chairmen

Roger Reedy  
(504) 220-3030  
Toby Miller  
(504) 908-8564

### Education Chairman

Robert Terrell  
(504) 613-8039

### Membership Chairman

Dean Bickerton  
(504) 717-0718

### Codes, Standards, & Practices Chair- man

Ram Ramachandran  
(504) 456-6269

### Newsletter Editor

Larry Iverson  
(504) 813-6972

### Webmaster

Wayne Welk  
(504) 734-6237

### Exhibits Chairman

Bill Brock  
(504) 734-6211

### Marketing Chairman

Dean Bickerton  
(504) 717-0718

### Publications Chairman

Larry Iverson  
(504) 813-6972

### Honors & Awards Chairman

Ram Ramachandran  
(504) 456-6269

### Historian

Larry Iverson  
(504) 813-6972

### Student Section Liaison

Bill Brock  
(504) 734-6211

### Section-Division Liaison

Wayne Welk  
(504) 734-6237

### Codes, Standards, Practices, Shrimp

### Boil Chairman

Ram Ramachandran  
(504) 456-6269

### Past President

Steve May  
(504) 456-7446

### Arrangements Chairman

Mike Benbow  
(504) 836-8976

## President's Message

Brad Vicknair

President

ISA New Orleans Section

Ph.: (985) 351-7981

[bjvicknair@ra.rockwell.com](mailto:bjvicknair@ra.rockwell.com)



Fellow members,

I hope everyone had the opportunity to enjoy their holiday season and the rest of 2015. ISA New Orleans Section extends our gratitude to those who contributed to the section's success this past year.

We are now looking to extend last year's success into 2016. We have several events planned for this year including monthly meetings, social gatherings, and an educational seminar in April on Network Security. Please refer to the News and Events page on our new and improved web page for details. We will be adding events to the site as the year progresses.

To access New Orleans section's web page, type in or click on this link: <https://www.isa.org/new-orleans/>.

Our first event in 2016 will be our annual Honors and Awards Banquet, being held this year on Friday 15 January at New Orleans' Southern Yacht Club. The banquet is always a great event for networking with friends and colleagues. We will also have Mr. Nicholas Sands as our special guest speaker. Nick is an ISA Fellow and is the current ISA VP of Standards and Practices. I'm looking forward to seeing everyone at the event.

Again, I want to thank everyone who made 2015 a great success and I'm looking forward to working with everyone in 2016.

Sincerely,

Brad Vicknair

President

ISA New Orleans Section, Inc.

## Articles & Announcements

### Articles and Announcements

Submit an article or announcement to *The Current Pneusletter* to Larry Iverson via [lhiverson3@att.net](mailto:lhiverson3@att.net).

### Deadline

Materials must be submitted by the 10<sup>th</sup> day of the month

## Sponsors

### Sponsors

Please contact our Marketing Chairman, Dean Bickerton, for more details and availability regarding future sponsorship with the ISA New Orleans Section beginning in the fall.



**New Orleans Section, Inc.**

# Corporate Sponsors



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## Rockwell Automation

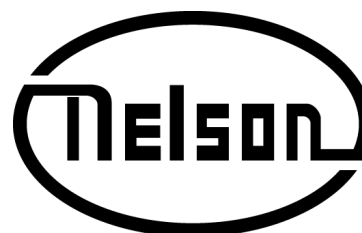
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Our products include integrated control systems for gas, hydro and steam turbines, generators, reciprocating/diesel engines, centrifugal and axial compressors, pumps and all associated ancillary systems. Our turnkey services include engineering design (software and hardware), project management, control panel fabrication, system integration, site I&E, commissioning and startup, training and all after-market services. Visit [www.petrotechinc.com](http://www.petrotechinc.com).



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By providing a wide spectrum of project services, we often work with clients from concept development to start-up, and regularly maintain a life-of-facility relationship with them through continuous support of operations. Visit [wsnelson.com](http://wsnelson.com).



### M S Benbow and Associates

*A Professional Engineering Corporation*  
[www.msbenbow.com](http://www.msbenbow.com)

M S Benbow and Associates is a Professional Engineering Corporation that provides Electrical Power Systems, Instrumentation, Control Systems, and Telecommunications systems design, commissioning, start-up and testing services to clients across the Gulf South. Visit [msbenbow.com](http://msbenbow.com).



Keystone Engineering is a multi-discipline engineering consulting firm with over 300 employees; our locations include Metairie, Mandeville, Baton Rouge, Lafayette, Houston and Baltimore.

We offer civil/structural, mechanical, process, electrical, instrumentation and controls & automation engineering services to a largely industrial client base. Keystone is dedicated to providing a quality work product in a schedule-conscious, safe and cost-effective way. Our flexibility allows us to handle a broad range of project needs, from small efforts like a simple field sketch to multi-discipline project teams for large capital projects. Visit [keystoneengr.com](http://keystoneengr.com).



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## Society Announcements

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Find out more...



**ISA Members: Unemployed?**  
Learn how to extend your membership for **FREE**

Visit:  
[isa.org/unemployedmembers](http://isa.org/unemployedmembers)  
to learn more




## Upcoming online training

[FG07—Introduction to Industrial Automation \(January–NC\)](#)

11 January 2016

\$3,570

**\$2,855 for members**

[TS00—Certified Control Systems Technician® \(CCST®\) Level I Review Course \(January 2016–NC\)](#)

11 January 2016

\$2,760

**\$2,210 for members**

[EI30—Sizing, Select, and Applying Process Control Valves \(January 2016–NC\)](#)

19 January 2016

\$1,950

**\$1,560 for members**

[TC05—Tuning Control Loops \(January 2016–CA\)](#)

25 January 2016

\$1,950

**\$1,560 for members**

Click [here](#) for more training opportunities

## Did you know?

Founded in 1945, the International Society of Automation ([www.isa.org](http://www.isa.org)) is a leading, global, non-profit organization that is setting the standard for automation by helping over 30,000 worldwide members and other professionals solve difficult technical problems, while enhancing their leadership and personal career capabilities. Based in Research Triangle Park, North Carolina, ISA develops standards; certifies industry professionals; provides education and training; publishes books and technical articles; and hosts conferences and exhibitions for automation professionals. ISA is the founding

sponsor of the Automation Federation ([www.automationfederation.org](http://www.automationfederation.org)).

The Society's Vision is "To work in partnership with members, customers, and subject matter experts to disseminate the highest quality, unbiased, automation information worldwide." Its Mission is to "Become the standard for automation globally by certifying industry professionals; providing education and training; publishing books and technical articles; hosting conferences and exhibitions for automation professionals; and developing standards for industry." ■

## ISA New Orleans Section 2015–16 Program and Meeting Schedule

Date	Topic	Speaker
Fri. 15 Jan.	Honors and Awards Banquet	Nicholas P. Sands, CAP, P.E., ISA Fellow, ISA Vice President of Standard and Practices
Tue. 2 Feb.	Bridging the Gap Between IT and OT	Representative from Cisco
Tue. 1 Mar.	Asset Utilization and Management of Change	Mark Morse, Rockwell Automation
Tue. 5 Apr.	Cyber Security—Control Systems	TBD
Tue. 3 May	Energy Management and Sustainability	TBD

### This month's safety topic

[Editor's note: Each month's meeting of the Executive Committee features an agenda item titled "Safety Topic." Unfortunately, while the newsletter reports these important topics, they have been buried in the minutes of the preceding month's meeting. The section President prepares the topics and reads them near the beginning of the meeting. The practice of including a safety topic during the meeting began a few years ago. The topic is presented in its entirety as a featured story in the newsletter.]

#### January's safety topic—Frostbite and Hypothermia

The Weather Channel calls them the "Frigid Five": Barrow, Alaska; International Falls, Minnesota; Gunnison, Colorado; Jackson, Wyoming; and Caribou, Maine.

We might not live in one of America's coldest cities, but that doesn't mean you don't have to protect yourself from frostbite and hypothermia. Both conditions are caused by excessive exposure to low temperatures, wind, or moisture.

Before venturing outside in winter, be sure to think about the following:

- Check the temperature and limit your time outdoors if it's very cold, wet, or windy
- Bundle up in several layers of loose clothing
- Wear mittens rather than gloves
- Cover your ears with a warm hat
- Wear socks that will keep your feet warm and dry.

**Frostbite.** Even skin that is protected can be subject to frostbite. It's the most common injury resulting from exposure to severe cold, and it usually occurs on fingers, toes, nose, ears, cheeks, and chin. If caught early, it is possible to prevent permanent damage. If not, frostbite can lead to amputation.

If you suspect frostbite, then do the following:

- Get indoors immediately
- Seek medical attention
- Remove constrictive clothing and jewelry that could impair circulation
- Place dry, sterile gauze between toes and fingers to absorb moisture and keep them from sticking together
- Elevate the affected area to reduce pain and swelling
- For superficial frostbite, you may also place the affected area in water that is 100–105°F until the tissue softens.

**Hypothermia.** Hypothermia occurs when the body's temperature drops below 95°F. Severe shivering, one of the first signs of hypothermia, is beneficial in keeping the body warm. But as hypothermia progresses, shivering gives way to drowsiness or exhaustion, confusion, shallow breathing, irregular heartbeat, slurred speech, loss of coordination, and eventually, unconsciousness and even death.

So what should you do if you encounter someone suffering from hypothermia? Do the following:

- Move the victim inside and remove any wet clothing
- Call for medical attention
- Add blankets, pillows, towels, or newspapers beneath and around the victim
- Cover the victim's head
- Handle the victim gently to avoid cardiac arrest
- Keep the victim in a horizontal position
- If necessary, give CPR.

None of these steps are a substitute for proper medical care. Be sure to seek medical attention for frostbite and hypothermia as soon as possible. ■

## Meeting Minutes, Executive Board ISA New Orleans Section, Inc.

1 December 2015

Present		Not Present	
Brad Vicknair	Mike Benbow	Leo Holzenthal	Nat Muthaiah
Larry Iverson	Bill Brock	Wayne Welk	Brandon Carey
Toby Miller	Ram Ramachandran	Steve May	Robert Terrell
Roger Reedy		Jose Suarez	Dean Bickerton
		Mike Williamson	

### Call to Order

President, Brad Vicknair, called the meeting to order at 5:00 p.m.

### Quorum

A quorum was not achieved.

### Safety Topic—Frostbite and Hypothermia

Brad Vicknair presented a safety moment on frostbite and hypothermia. [Editor's note: Please refer to p.5 for the complete transcript of the safety topic.]

### Review & Approve Agenda

The agenda was approved.

### Review & Approve Previous Meeting's Minutes

Minutes from the last meeting were not available.

### Review Communications from the Society

None.

### Announcements

None.

### Report of Officers & Committee Chairs

#### President's Report

No report.

#### President Elect's Report

No report.

#### Vice President's Report

No report.

#### Secretary's Report

Bill Brock indicated he is working on MOP revisions and will provide them over the holidays.

#### Treasurer's Report

No report from the Treasurer, who was not present.

Several members of the board expressed concerns about this year's shrimp boil expenses/receipts and the need to see the Treasurer's report.

#### Student Section Liaison Report

No report.

#### Education Chairman Report

Robert Terrell was not present.

Brad Vicknair expressed the desire to hold an education seminar in the spring. The plan would be for eight PDHs to be awarded to attendees on the "Network" topic presented by three groups. The groups would be the manufacture, the delivery arm or system integrator, and the end user. Brad suggested inviting Cisco for the manufacture, Cimation for the system integrator, and Shell for the end user. It would include subjects such as data historian, the connected enterprise for OT and IT, etc., followed by a

## Next Meeting Executive Committee

**Tuesday 5 Jan. 2016, 5:00–6:00 p.m.**  
**M S Benbow Office**

Q&A session. Intermissions would be 15–20 minutes with product vendors in an area adjacent to the meeting hall. The board thought the plan would work very well, that the price should remain the same as last year's seminar, and that April would be the time frame to hold it in conjunction with the monthly meeting. Brad asked Bill to work with Robert Terrell to plan this event.

### Arrangements Chairman Report

Honors and Awards banquet arrangements have been made to be held at the Southern Yacht Club.

### Program Co-chairmen Report

Roger Reedy reported that Gregory McMillan, who has retired from Solutia and is a ISA Senior Fellow, has agreed to present on an instrument valve topic. Roger will provide the topic as soon as he receives it.

### Honors & Awards Chairman Report

Brad reviewed the SYC menu provided to him by Dean Bickerton. The only change requested was the desert selection.

Ram related that at present all plaques and programs have been put together.

### Historian's Report

No report.

### Marketing Chairman Report

No report.

### Newsletter Editor's Report

Larry Iverson asked to have information for the newsletter provided to him by 23 December so that he could include it in the January newsletter. Ram reported that Nick Sands, who is current chair of the Standards and Practices Division committee, would forward his bio as the keynote speaker at the H&A.

The newsletter archive is up to date in the section's Dropbox account.

Dean updated the newsletter's email distribution list.

### Membership Chairman's Report

Dean Bickerton was not present.

Brad asked how the membership list is maintained. Several board members responded that the membership list is provided by the Society from the section's official roster. Also, Larry Iverson, who maintains the email list used for newsletter distribution, advised that the quantity of names in that list exceeds the quantity of names in the Society-furnished roster. The newsletter distribution list is based on the Society-furnished roster as well as (1) names added upon request, (2) deleted by using email delivery failure notices, and (3) from casual information received from other members (say, in cases of a recipient's move from the area, or by death). He reported that

**DEC. MINUTES** from page 6

at present approximately 250 names are on the email list.

**Exhibit Chairman's Report**

No report.

**Webmaster's Report**

Wayne Welk was not present. Brad advised that Keystone Engineering's graphics had been added to the website.

**Standards & Practices Chairman's Report**

No report.

**Publications Chairman Report**

No report.

**Delegate's Report**

No report.

**Nominating Committee Chairman's Report**

Ram Ramachandran advised that the past presidents are tasked with recommending nominees for next year's Executive Committee. The President suggested that the marketing chairman should send out a request for nominees to the members.

The newsletter chairman pointed out that the MOP stipulates in §4.14.3.2, §4.14.3.3, and §4.14.3.5 the following timing:

- October: a request for nominations be solicited
- December: the nominating committee meets

- January: the nominating committee makes its recommendations
- February: the nominating committee validates the eligibility of the nominees

Generally, the election is held in March or April so that an announcement of the election results can be made during the May section meeting.

**Old Business**

Items in red are past due/time critical/needs immediate attention and items in black need timely attention.

1. MOP revisions and changes
2. **Treasurer's report.**
3. Fall Leadership report.

**New Business**

Items in red are past due/time critical/needs immediate attention and items in black need timely attention.

1. **Robert Terrell to put together a spring seminar program and work with Bill Brock for an exhibit plan.**

**Time & Date of Next Meeting**

The next meeting of the Executive Committee will be at 5:00 p.m. on Tuesday 5 January 2016 at the M S Benbow & Assoc. office.

**Adjourn Meeting**

Toby Miller motioned to adjourn the meeting; Larry Iverson seconded. It passed unanimously. The meeting adjourned at 5:50 p.m.■

**ISA New Orleans Section, Inc.**

## Meeting Minutes, Executive Board ISA New Orleans Section, Inc.

**1 September 2015**

Present			Not Present
Brad Vicknair	Dean Bickerton	Nat Muthaiah	Leo Holzenthal
Larry Iverson	Bill Brock	Toby Miller	Robert Terrell
Brandon Carey	Steve May	Mike Benbow	Wayne Welk
Mike Williamson	Ram Ramachandran	Roger Reedy	
		Jose Suarez	

**Guest:** David Vice

**Call to Order**

President, Brad Vicknair, called the meeting to order at 5:08 p.m.

**Quorum**

The Secretary declares the quorum was present by number of members in attendance.

**Safety Topic—Prevention of Eye Injuries**

[Editor's note: The Safety Topic was reported in full in the pages of the Oct. newsletter.]

**Review & Approve Agenda**

The agenda was distributed and a request was made to revise it to include requesting the Membership Chair to provide the current email list.

**Review & Approve Previous Meeting's Minutes**

Minutes from the last meeting were not available.

**Review Communications from the Society**

The Society publicized the fall leadership meeting, which could be attended by Jose Suarez and Mike Williamson.

**Review Communications from Others**

The PIPE (Petroleum Industry Promoting Education) organization sent out an announcement that it is sponsoring a charity event at Louisiana Children's Museum on 20 October. The section is a part of the multiple petroleum industry organization group whose purpose is to promote a future petroleum exhibit at the Louisiana and St. Tammany Children's Museums. Rick Faller, who is with LLOG and former chairman of API organization, forwarded the email to Brad, who had attended a PIPE meeting the previous day regarding the charity fund raising efforts. In order to generate donations, several events are being organized. This event corresponds with a geologist convention being held in New Orleans at the same time. Also, working on a 5k "marathon run-walk-eat" with food sponsors for the family on 20 April and will be looking for volunteers.

UNO's ISA student section president, Brandon Allen, requested via email a speaker for the fall semester. Flyers

See **SEPT. MIN.** on page 8

**SEPT. MIN.** from page 7

for the Shrimp Boil were sent to the student section. Earlier the same day of the Shrimp Boil membership drive, an engineering forum is being held and UNO has offered to provide New Orleans section a table to represent the organization and promote membership.

## **Announcements**

None.

## **Report of Officers & Committee Chairs**

### **President's Report**

Brad proposed a spring seminar on (1) network security and infrastructure, and (2) IT convergence with operations. Robert Terrell will be heading up the effort to have Cisco and Rockwell present on layered communications. The process safety topic last year did not have many in attendance; however, this year's proposed topics are hot topics in industry. A request was made for more than just the manufacture side but also for the automation implementation side in the seminar. Additionally, it was pointed out that ISA published a cyber security book and we could invite the author to present. Key elements for success of the seminar are advanced promotion and a suitable venue.

### **President Elect's Report**

No report.

### **Vice President's Report**

No report.

### **Past President's Report**

No report.

### **Student Section Liaison Report**

No report.

### **Secretary's Report**

No report.

### **Treasurer's Report**

Nat Muthaiah, Treasurer, presented the end of the year report. The account is in the red with the largest expenditures being the shrimp boil membership drive, travel to the fall leadership meeting, and the Don Iverson Scholarship fund. The Don Iverson Scholarship contribution to the Society was not made for the previous year and, thus, on this year's budget will be shown twice. A request was made to send the money to the Society ASAP because it matches the contribution. Nat said he would submit the full amount in the following days.

The spring seminar was not as well attended as previous years and thus not a large revenue generator. However, expenses incurred were only for food. Discussion was held on PayPal's 3% fee and those of the credit card companies for the sponsorship. Resolution is to include that amount in the original invoice.

A corporate sponsorship flyer has been designed and will be forwarded. Dean will be working with Wayne on getting the sponsor's info on the website and using the new widget for it. Larry Iverson asked about the shuffle in sponsors and what would be included in the newsletter. Request is to change the layout on an as needed basis. No deadline was set for the banner yet, which will be forth-

coming but should be expected by mid October.

The proposed budget for the 2015-16 year was presented and discussed. It was resolved to promote corporate sponsorships in order to exceed last year's \$900. The Board agrees that a budget is a plan by which its finances should be managed. Corporate sponsorship revenue is targeted at \$2k and that of the seminar, \$5k. It was decided that with 25 people, each paying \$300, \$7.5k of revenue would be generated and that this amount should be recognized in the budget. Expenditures for the shrimp boil should be able to be reduced from last year's \$1.6k to under \$1k. Regarding the amount collected for the monthly meetings versus the expenses, it was pointed out that IEEE charges members \$25 and non-members, \$40. Most restaurants charge a flat fee for up to a certain amount of people and then more for additional individuals. Smile's charges approximately \$35 per person for a place at the table. The Board agreed to hold the monthly meeting fee to \$25.

The Board decided that it would allocate \$2k for travel expenses for one person, Jose Suarez, to attend the fall leadership conference.

The Board agreed to donate \$400 to UNO and an amount for FIRST®.

The District VII Leadership meeting is recognized in the budget with an expenditure of \$1k.

Emphasis was placed on lining up speakers for the spring seminar as well as engaging in advance promotion as necessary precursors for a successful seminar. The section should start immediately, not in January, because the seminar and exhibits are important revenue generators.

The Board unanimously approved the revisions to the budget.

Brad, Nat, and Bill will meet to notify the bank of the change in officers on Friday 4 Sept. 2015 at 9:00 a.m.

### **Education Chairman's Report**

No report.

### **Arrangements Chairman's Report**

Mike Benbow requested printed flyers for the shrimp boil to place on the table of M S Benbow at the engineering forum.

Mike agreed to have the spring seminar at the M S Benbow office in its training room, with Jacobs as a possible alternate location.

### **Program Chair's Report**

No report.

### **Honors & Awards Chairman's Report**

Ram, who arranges the shrimp boil fare, informed the Board that he reduced the quantity of shrimp by half from 200 lbs. to 100 lbs. Brad calculated about 1-2 lbs. would satisfy each person along with extra fixings. Ram estimated this year's costs as follows: \$500 for the boiled shrimp, a \$100 tip, plus other items, totaling about \$900.

### **Historian's Report**

No report.



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### Marketing Chairman's Report

Dean Bickerton advised he would promote corporate sponsorships and the spring seminar in order to close the gap of actual contributions and the budget of \$2k.

### Newsletter Editor's Report

Larry Iverson plans to distribute the October newsletter on 27 Sept. and requested that all information related to the newsletter be submitted by the 23 Sept. deadline date.

### Membership Chairman's Report

Dean Bickerton will be sending out reminders for the meeting before the monthly meetings.

### Exhibit Chairman's Report

No report.

### Webmaster's Report

No report.

### Delegate's Report

Mike Williamson advised that he is prepared to attend the fall leadership meeting. Someone raised a concern about the budget that needed to be resolved before Mike makes travel and accommodation arrangements. Ram suggested that since employers no longer pay for organization travel, that only one person should travel as the delegate and it should be a new leader. A vote was taken and the Board chose to send only one person. José had estimated travel expenses, which were \$450 for airfare, \$180 for a hotel less tax but maybe five nights, with H&A expense but may chose a different hotel.

Mike mentioned that since José will take on the responsibilities of the delegate at the fall leadership conference and delegate meeting, that the Board come to a decision on how the section wants to vote for the increase of the Society's annual membership dues. At present dues are \$110 and the proposal is thought to be \$130. The Society unanimously agreed on 15 June 2015 to propose the increase of the dues. The Board unanimously agreed to vote for the Society's proposed figure.

### Nominating Chair's Report

No report.

### Old Business

Items in red are past due/time critical/needs immediate attention and items in black need timely attention.

1. MOP revisions and changes.
2. Brad to discuss potential presenter topics with Toby Miller.

3. Dean to book the Honors & Awards Banquet venue at the Southern Yacht Club.
4. Dean to send Larry Iverson the presentation regarding forgoing dues.
5. Bill and Brad to discuss potential exhibit venues.
6. Sponsorship.

### New Business/Action Items

Items in red are past due/time critical/needs immediate attention and items in black need timely attention.

1. Robert Terrell: prepare a spring seminar program and work with Bill Brock for an exhibit plan.
2. Dean and Brad: provide further information on the PIPE April marathon.
3. Bill: attend and arrange for a table at the UNO Engineering Forum.
4. Bill: arrange with Brandon Allen on ISA speaker for the fall semester.
5. Nat: submit revised budget to Brad for submission to the Society.
6. Nat: submit two payments of \$1,000.00 each for the 2014-015 and 2015-16 to the Society for the Don Iverson Scholarship fund.
7. Dean: work with Wayne on getting sponsors' info on website.
8. Brad: establish a deadline for the banner at the monthly meeting, estimated to be mid October.
9. Dean: promote corporate sponsorships and the spring seminar.
10. José: attend the fall leadership meeting and vote as the section's delegate to increase dues.
11. Ram: make arrangements for the food at the shrimp boil
12. Brad, Nat, and Bill: meet at the bank on Friday 4 Sept. 2015 at 9:00 a.m. to change signature authority.
13. Bill: print flyers for the shrimp boil to be distributed at the UNO engineering forum.

### Time, Date & Location of Next Meeting

The next section meeting will be on 13 October 2015 from 5:00-6:00 p.m. at Smile's Restaurant, 5725 Jefferson Hwy., Harahan, La., 70123.

### Adjourn Meeting

Bill Brock motioned to adjourn the Board meeting. Steve May seconded the motion. The meeting was adjourned at 6:35 p.m. with all present members approving. ■

## ISA New Orleans Section, Inc.



### Allegedly reported in the Massachusetts Lawyers' Journal

Q: Doctor, how many of your autopsies have you performed on dead people?

A: All of my autopsies are performed on dead people.